

Museum Pass Program FAQs

How do I reserve a Pass?

Passes can be reserved [online](#) using your library card and pin number or by calling the Circulation Desk at 908-788-1437. **Passes are currently available only at the Headquarters Library on Rt. 12 in Flemington. Passes are available to any Hunterdon County Library adult cardholders (18 years or older) in good standing. A library card must be presented at the time of pickup.**

Is there a charge to reserve a pass?

There is no charge to borrow a museum pass.

How many passes can I reserve a day/month?

One museum pass can be reserved per day per card. Up to two museum passes can be reserved per month per card.

How many people are permitted to a museum per pass?

The membership conditions of each museum vary; to view these click on [Reserve Pass By Museum](#).

What is "Day of Use"?

"Day of Use" is the day you plan on visiting the museum. Passes can be picked up beginning at 2 p.m. the day prior to the "Day of Use" **and MUST be returned by 11 a.m. the day after the "Day of Use"** (i.e. if the "Day of Use" is Friday the pass can be picked up at 2 p.m. on Thursday through closing on Friday and returned by 11 a.m. on Saturday. Passes due on Sundays must be returned upon library opening at 1 p.m.)

Route 12 Headquarters Library Hours

Monday	9 a.m. – 5 p.m.
Tuesday	9 a.m. – 9 p.m.
Wednesday	9 a.m. – 9 p.m.
Thursday	9 a.m. – 9 p.m.
Friday	9 a.m. – 5 p.m.
Saturday	9 a.m. – 5 p.m.
Sunday	1 p.m. – 5 p.m.

(The library is open on Sundays September – June. Please see [Holiday Hours](#) for current dates.)

What is a “No show”?

If you do not pick up your pass by the “Day of Use” it will constitute a “No Show”. If the reservation is cancelled the day before the “Day of Use” it will be considered a “No Show”. Two “No Shows” in a 60-day period will result in a 2-month block on museum pass reservations.

Can I cancel my reservations?

Reservations can be cancelled up to two days before “Day of Use”. You can cancel [online](#) or by calling 908-788-1437. If the reservation is cancelled the day before the “Day of Use” it will be considered a “No Show.” Two “No Shows” in a 60-day period will result in a 2-month block on museum pass reservations.

Where do I pick up my pass?

All passes can be picked up at the Circulation Desk, no earlier than 2 p.m. prior to the “Day of Use” (i.e. if the “Day of Use” is Friday the pass can be picked up at 2 p.m. on Thursday through closing on Friday and returned by 11 a.m. on Saturday. Passes due on Sundays must be returned upon library opening at 1 p.m.)

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Do I need my library card to pick up the pass?

Yes, you will need to present the library card that you used when reserving the pass to pick it up.

Where do I return my pass?

There will be a \$10.00 fine for passes left in the book drops.

Return pass to the Circulation Desk (DO NOT PUT IT IN THE BOOKDROP) by 11 a.m. after the “Day of Use” (i.e. if the “Day of Use” is Friday the pass can be picked up at 2 p.m. on Thursday through closing on Friday and returned by 11 a.m. on Saturday. Passes due on Sundays must be returned upon library opening at 1 p.m.) If the library is closed (i.e. due to holiday or emergency closing), your pass will be due by 11 a.m. the next day the library is open. Passes need to be returned on time so others may use them. Our museum partners will not accept a letter in lieu of a missing pass. Thank you for your consideration of others who are waiting to use the pass.

What is the late fee or replacement fee?

The late fee for all passes is \$10 per day. If a pass is lost or damaged, the fee is the cost of the pass.

Can Flemington patrons use the passes?

No, only patrons with Hunterdon County Library cards can reserve museum passes