

**HUNTERDON COUNTY LIBRARY COMMISSION
HUNTERDON COUNTY LIBRARY
NORTH COUNTY BRANCH
65 HALSTEAD STREET
CLINTON, NEW JERSEY
June 8, 2018**

The regular meeting of the Hunterdon County Library Commission was called to order at 9:03 a.m.

ATTENDANCE

Jean Allured, Thomas Valasek, William Newitt, Nouhad Jensen, Peter Mustardo, Library Director James Keebler, Assistant Library Director Jennifer Winberry, Freeholder Suzanne Lagay

OPEN PUBLIC MEETING ACT

Read by Jean Allured.

COMMENTS FROM THE PUBLIC

Candy Wiggam of Ringoes addressed the commission on the proposed move of the South County Branch Library back to Ringoes. She has heard from many people and moving the branch back to Ringoes is a big deal to the community. It would also be good for Ringoes and she supports the move.

COMMENTS FROM MEMBER LIBRARIES

None.

REPORT FROM THE FRIENDS OF THE LIBRARY

Jean Allured reported that the Finance Committee met with Mr. Keebler recently to discuss the budget. The budget will be presented at the next meeting.

MINUTES OF THE PREVIOUS MEETING

Thomas Valasek moved approval of the May 11, 2018 meeting minutes with the correction of a typo. Peter Mustardo seconded. Motion carried.

Freeholder Lagay stated by way of an FYI that the Freeholders review bills every two weeks and are apprised of library expenditures.

Jean Allured questioned the cut off for spending. Assistant Library Director Jennifer Winberry stated the cut off is imposed by the library.

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DIRECTOR'S REPORT

- We are shifting and moving the library collection.
- Library administration have been completing many of the items from the staff recommendations list created by the Branch Meetings, with nearly a third addressed.
- We will be implementing an on-line program registration and meeting room booking software soon.

Thomas Valasek spoke with some staff members and they were impressed with Mr. Keehbler's presentation at NJLA.

Freeholder Lagay informed the commission that she and Mrs. Winberry brought pizza to South County Branch staff since they could not come to the county's staff appreciation luncheon.

The Library Commission has encouraged staff development and is pleased staff members are able to attend conferences.

- Jennifer Winberry has recently graduated from Leadership Hunterdon. Freeholder Lagay stated that Mrs. Winberry worked very hard.
- Mr. Keehbler met with a representative from a company that installs antennas or boosters for cell phone reception.
- A committee was formed at a recent management meeting for outreach to the affiliate libraries.

CORRESPONDENCE

None.

FINANCIAL REPORT

Mr. Keehbler stated the full budget is not in yet, but there are no areas that he is particularly concerned about. Mrs. Winberry added that we are about where we should be.

Nouhad Jensen approved the expenditure report. William Newitt seconded. Motion carried.

NEW BUSINESS

None.

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OLD BUSINESS

None.

COMMENTS FROM THE FREEHOLDERS

Freeholder Lagay stated she feels it's important to get the library back to Ringoes. She was canvassing the area last year during elections and getting the library back was a major concern. The mayor of East Amwell has approved the move and the Freeholders support the mayor and community in this. She stated that the final decision belongs to the Library Commission.

PERSONNEL RESOLUTIONS

None.

EXECUTIVE SESSION

The commission went into executive session at 9:35 a.m. to discuss real estate and personnel. The commission came out of executive session at 10:39 a.m.

ADJOURNMENT

The meeting adjourned at 10:39 a.m.

Kathleen Connors
Administrative Secretary

**THE NEXT LIBRARY COMMISSION MEETING WILL BE HELD ON JULY 20
AT HEADQUARTERS**