

**HUNTERDON COUNTY LIBRARY COMMISSION
HUNTERDON COUNTY LIBRARY
314 STATE ROUTE 12
FLEMINGTON, NEW JERSEY
MAY 19, 2017**

The regular meeting of the Hunterdon County Library Commission was called to order at 9:11 a.m.

ATTENDANCE

Jean Allured, Thomas Valasek, William Newitt, Peter Mustardo, Library Director Mark Titus, Assistant Library Director Jennifer Winberry. Absent: Nouhad Jensen. County Administrator Kevin Davis and County Human Resources Director Brad Myhre were also present.

OPEN PUBLIC MEETING ACT

Read by Jean Allured

County Administrator Kevin Davis introduced himself and thanked the Library Commission for volunteering their service. He stated that volunteers are the backbone of the community.

Mr. Davis got his library card before the meeting and stated he loves libraries and will be returning to use ours. Libraries are the resource of the future.

Peter Mustardo entered the meeting at 9:15 a.m.

Mr. Davis left the meeting at 9:19 a.m.

COMMENTS FROM THE PUBLIC

Barbara Sachau requested that the library to be open on Sundays all through the summer. She feels it is a valuable resource.

EXECUTIVE SESSION

The Library Commission went into executive session at 9:20 a.m. to discuss personnel issues. The Library Commission came out of executive session at 9:50 a.m.

COMMENTS FROM MEMBER LIBRARIES

None.

Library Commission meeting minutes
May 19, 2017

REPORT FROM THE FRIENDS OF THE LIBRARY

- The annual book sale netted approximately \$54,700.00.
- A meeting was recently held with Jean Allured, Mark Titus, Jennifer Winberry, Kathleen Connors, John Gulish and Justin Tibbetts, Greg Martoccio and Ed McCaffrey from Buildings and Maintenance. Buildings and Maintenance has \$20,000.00 to use for work on the area outside of Headquarters where the cherry trees are. They will put down new stone, place a new bench, and raise the tree canopy. Another meeting will be scheduled in the coming weeks.
- John Gulish has found someone to maintain the garden at Headquarters. Al Macaoay has already begun work on cleaning up the garden.

NEW BUSINESS

Landscaping

A portion of the money from Buildings and Maintenance will be used to spray a chemical on the north side of Headquarters that will eventually wash away the green. It is hoped there will be enough money left to do the patio that the performers use as well.

Buildings and Maintenance will also try to get someone to cut away the black fiber in front of the North County Branch and smooth out the remaining stones. They recently had the front of North County power washed.

MINUTES OF THE PREVIOUS MEETING

Thomas Valasek moved approval of the March 24, 2017 meeting minutes. William Newitt seconded. Motion carried.

DIRECTOR'S REPORT

- The Friends sponsored gift baskets for National Library Week.
- Earth Day was promoted with our library Seed Exchange.
- Library inventory was recently re-started.
- Summer concerts are expanding to North County Branch.
- Maker's Day was a huge success.
- South County Branch is expanding their programs.
- Youth Services continues their popular programs.
- North County Branch was recently power washed.
- Staff Day was held recently. Policies and procedures were reviewed as well as information on programs.
- The Polaris fiscal year has been closed out.

Library Commission meeting minutes
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FINANCIAL REPORT

Mr. Titus reported that the reserve funds were straightened out with Finance and that our budget has been approved. Our reserves have been turned into trust accounts.

We have a signed five-year contract for South County Branch.

Mr. Titus reported that everything is in order.

William Newitt moved approval of the Financial Report. Peter Mustardo seconded.
Motion carried.

CORRESPONDENCE

None.

PERSONNEL RESOLUTIONS

None.

OLD BUSINESS

The Library Commission viewed two TED Talks for their annual training hours.

Laura Vanderkam's "How to Gain Control of Your Free Time."

Tim Urban's "Inside the Mind of a Procrastinator."

ADJOURNMENT

The meeting adjournment at 11:05 a.m.

Kathleen Connors
Administrative Secretary