

**HUNTERDON COUNTY LIBRARY COMMISSION  
HUNTERDON COUNTY LIBRARY  
314 STATE ROUTE 12  
FLEMINGTON, NEW JERSEY  
MARCH 24, 2017**

The regular meeting of the Hunterdon County Library Commission was called to order at 9:01 a.m.

**ATTENDANCE**

Jean Allured, Thomas Valasek, William Newitt, Peter Mustardo, Nouhad Jensen, Library Director Mark Titus, Assistant Library Director Jennifer Winberry.

**OPEN PUBLIC MEETING ACT**

Read by Jean Allured

**COMMENTS FROM THE PUBLIC**

Barbara Sachau would like to see the budget adjusted to allow the library to be open on Sundays all through the summer.

Ms. Sachau stated the computer equipment is old and is having issues. She stated the Youth Services computers do not have heavy usage and that adults are prohibited from using them.

Ms. Sachau would like the Library Commission to consider having its own email account so the public can contact them. Library Commission Chair Jean Allured said they will consider this.

**COMMENTS FROM MEMBER LIBRARIES**

None.

**REPORT FROM THE FRIENDS OF THE LIBRARY**

- Library staff recently met with the Friends Finance Committee. It was a productive meeting.
- Pittsgrove Farms will no longer be maintaining the landscape at Headquarters and North County Branch.

**MINUTES OF THE PREVIOUS MEETING**

Thomas Valasek moved approval of the February 17, 2016 meeting minutes. William Newitt seconded. Motion carried.

**DIRECTOR'S REPORT**

- New carpeting has been installed in the North County Branch meeting room.
- Summer concerts will be held at both Headquarters and North County Branch this year.
- The Adult Reading Club party was held this past week.
- The bookmobile has been sent to several area schools.

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**DIRECTOR'S REPORT** (cont.)

- Michelle Stevens was interviewed by Jennifer Winberry during the weekly radio show.
- The bookmobile will be utilized by the Friends again this year for the book sale.
- Jim Thatch, Marianne Sievers and Sandy Janosik appeared on WDVR radio to promote the upcoming Maker's Day.

**CORRESPONDENCE**

1. Letter from Carrie A. Fellows, Executive Director of Hunterdon County Cultural and Heritage Commission to Jim Thatch, dated February 24, 2017, regarding LAP Re-grant.

**FINANCIAL REPORT**

Mr. Titus reported that the funds we need have been added to the system. The reserve funds have been adjusted.

Thomas Valasek moved approval of the Financial Report. Peter Mustardo seconded. Motion carried.

**NEW BUSINESS**

None.

**PERSONNEL RESOLUTIONS**

Peter Mustardo moved the following personnel resolution:

Amy Westover be hired for the position of full-time librarian, effective April 4, 2017.

Thomas Valasek seconded. Motion carried.

**EXECUTIVE SESSION**

The Library Commission went into executive session at 9:19 a.m. to discuss contracts and personnel issues. The Library Commission came out of executive session at 9:38 a.m.

**OLD BUSINESS**

The Library Commission viewed four TED Talks for their annual training hours.

Simon Sinek: How Great Leaders Inspire Action

Adam Grant: Are You a Giver or a Taker?

Shawn Achor: The Happy Secret to Better Work

Celeste Headlee: 10 Ways to Have a Better Conversation

Thomas Valasek left the meeting at 10:30.

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**ADJOURNMENT**

William Newitt moved adjournment at 10:53 a.m. Peter Mustardo seconded. Motion carried.

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Kathleen Connors  
Administrative Secretary