

**HUNTERDON COUNTY LIBRARY COMMISSION
HUNTERDON COUNTY LIBRARY
65 HALSTEAD STREET
CLINTON, NEW JERSEY
FEBRUARY 17, 2017**

The regular meeting of the Hunterdon County Library Commission was called to order at 9:01 a.m.

ATTENDANCE

Jean Allured, Thomas Valasek, William Newitt, Peter Mustardo, Nouhad Jensen, Library Director Mark Titus, Assistant Library Director Jennifer Winberry.

OPEN PUBLIC MEETING ACT

Read by Jean Allured

EXECUTIVE SESSION

The Library Commission went into executive session at 9:01 a.m. to discuss contractual and personnel issues. The commission came out of executive session at 10:28 a.m.

COMMENTS FROM THE PUBLIC

None.

COMMENTS FROM MEMBER LIBRARIES

None.

REPORT FROM THE FRIENDS OF THE LIBRARY

- The Friends are organizing for the book sale.
- A finance meeting will be held with library staff members on February 21.

MINUTES OF THE PREVIOUS MEETING

Nouhad Jensen moved approval of the January 20, 2016 meeting minutes. Thomas Valasek seconded. Motion carried.

DIRECTOR'S REPORT

- Summer concerts will be held at both Headquarters and North County Branch this year.
- The bookmobile will be going out to schools in March for Dr. Seuss's birthday.
- Makers Day will be held on March 25.
- Multimedia creations by clients or ArtSpace were on display at North County Branch.
- The annual report to the State Library was completed and submitted.

Library Commission meeting minutes
February 17, 2017

CORRESPONDENCE

1. Letter to the Hunterdon County Library Board from Joyce R. Brenly, dated January 28, 2017, regarding staff retrieval of information.
2. Letter to Joyce R. Brenly from Mark Titus, dated February 10, 2017, regarding staff retrieval of information.

FINANCIAL REPORT

Mr. Titus reported that we are in the beginning stages of the 2017 budget. We are working with 26.25% of last year's budget. In 2016 we began paying \$265,000.00 per year to the County to pay off Headquarters renovations. This will be paid off in 2022.

OLD BUSINESS

April meeting

The April meeting will be canceled due to scheduling conflicts.

NEW BUSINESS

None.

PERSONNEL RESOLUTIONS

William Newitt moved the following personnel resolution:

Carol Potter be released from the position of part-time library assistant, effective February 13, 2017.

Nouhad Jensen seconded. Motion carried.

ADJOURNMENT

The meeting adjourned at 10:51 a.m.

Kathleen Connors
Administrative Secretary