

**HUNTERDON COUNTY LIBRARY COMMISSION
HUNTERDON COUNTY LIBRARY
NORTH COUNTY BRANCH
65 HALSTEAD STREET
CLINTON, NEW JERSEY
August 18, 2017**

The regular meeting of the Hunterdon County Library Commission was called to order at 9:02 a.m.

ATTENDANCE

Jean Allured, Thomas Valasek, William Newitt, Peter Mustardo, Nouhad Jensen, Assistant Library Director Jennifer Winberry.

OPEN PUBLIC MEETING ACT

Read by Jean Allured

COMMENTS FROM THE PUBLIC

None.

COMMENTS FROM MEMBER LIBRARIES

None.

REPORT FROM THE FRIENDS OF THE LIBRARY

Jean Allured reported that the Friends will be at the 4H Fair this year. They are also submitting requests for next year's book sale.

EXECUTIVE SESSION

The Library Commission went into executive session at 9:04 a.m. to discuss personnel and legal issues. The Library Commission came out of executive session at 9:50 a.m. and resumed the regular meeting.

MINUTES OF THE PREVIOUS MEETING

Nouhad Jensen moved approval of the July 21, 2017 meeting minutes. Thomas Valasek seconded. Motion carried.

DIRECTOR'S REPORT

- The summer reading club is going well.
- The English conversation group is still meeting at North County Branch. They have between two and ten people attending.
- Matilda Montanez is now head of the Holland Township Library.
- The outdoor summer concerts are a big hit.
- South County Branch has been holding STEM activities.
- The library has had several authors come in to speak.
- Roads and Bridges fixed the pot hole in the back parking lot of Headquarters.

Library Commission meeting minutes
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DIRECTOR'S REPORT (cont.)

- We will be holding a Veteran's Fair next year.
- Representative Andrew Zwicker's staff will be coming to Headquarters on a regular basis to assist constituents.

CORRESPONDENCE

None.

FINANCIAL REPORT

Mrs. Winberry reported the safe has arrived and finances are in order.

William Newitt moved approval of the Financial Report. Nouhad Jensen seconded.
Motion carried.

OLD BUSINESS

Envisionware

Mrs. Winberry has not heard anything back regarding the status.

NEW BUSINESS

None.

PERSONNEL RESOLUTIONS

William Newitt moved the following personnel resolution:

Leslie Stintzman be released from the position of Senior Library Assistant, effective January 1, 2018.

Thomas Valasek seconded. Motion carried.

The September 15 meeting will be held at Headquarters.

EXECUTIVE SESSION

The commission returned to executive session at 10:09 to discuss personnel. The commission came out of executive session at 10:16 a.m.

ADJOURNMENT

The meeting adjournment at 10:16 a.m.

Kathleen Connors
Administrative Secretary