

**HUNTERDON COUNTY LIBRARY COMMISSION
HUNTERDON COUNTY LIBRARY
314 STATE ROUTE 12
FLEMINGTON, NEW JERSEY
OCTOBER 16, 2015**

The regular meeting of the Hunterdon County Library Commission was called to order at 9:20 a.m.

ATTENDANCE

Jean Allured, Thomas Valasek, William Newitt, Library Director Mark Titus, Freeholder John Lanza. Absent: Nouhad Jensen, Peter Mustardo

OPEN PUBLIC MEETING ACT

Read by Jean Allured

COMMENTS FROM THE PUBLIC

None.

COMMENTS FROM MEMBER LIBRARIES

None.

REPORT FROM THE FRIENDS OF THE LIBRARY

Jean Allured reported for the Friends.

- The 2016 book sale dates are April 30 and May 1. All three contact organizations have signed off on the dates. The FOHCL thanks the Board of Chosen Freeholders for waiving the South County Park fee for this sale.
- The Friends held their annual dinner on October 2. A presentation was given on the Civilian Conservation Corps. Library Director Mark Titus, his wife, Bobbi Titus, and Library Commissioners Tom Valasek and Jean Allured attended.

MINUTES OF THE PREVIOUS MEETING

William Newitt moved approval of the September 11, 2015 meeting minutes. Tom Valasek seconded. Motion carried.

DIRECTOR'S REPORT

Jennifer Winberry reported on the Volunteer Appreciation event to be held on October 27. Linda Zdepski at Headquarters will be coordinating this. Shop Rite is donating a cake, cookies, water and vegetables, and the Friends are providing funds for carabiner clips for the volunteers. Two volunteers will receive a long service award named after longtime volunteer Cathy Giffin. North County Branch will have a separate event for their volunteers.

Library Commission meeting minutes
October 16, 2015

CORRESPONDENCE

1. Letter to Mark Titus from Dana Gootman, Deputy Clerk of the Board, dated October 7, 2015, regarding fee waiver for Friends of the Hunterdon County Library 2016 book sale.
2. Letter to Denise B. Doolan, Clerk of the Board, from Mark Titus, dated October 8, 2015, regarding fee waiver for Friends 2016 book sale.
3. Letter to David Wang-Iverson, East Amwell Township Mayor, from Jean Allured, Library Commission Chair, dated September 14, 2015, regarding South County Branch Library.
4. Letter to Jean Allured, Library Commission Chair, from David Wang-Iverson, East Amwell Township Mayor, dated October 6, 2015, regarding South County Branch Library.

FINANCIAL REPORT

With the exception of the personnel portal, Edmunds is working out well. William Newitt moved approval of the financial report. Tom Valasek seconded. Motion carried.

OLD BUSINESS

East Amwell

The commission discussed the letter from East Amwell Mayor David Wang-Iverson, which was in response to the October 6 letter sent by the commission. There was further discussion on Don Reilly's request to meet with Mr. Titus. The commission discussed the appropriate response to Mr. Reilly's request.

PERSONNEL RESOLUTIONS

Tom Valasek approved the following personnel resolutions:

Jennifer Winberry be promoted to Assistant Library Director, effective October 26, 2015.
Donna Horvath be promoted to Principal Library Assistant, effective October 26, 2015.

Motion carried.

NEW BUSINESS

The commission viewed a webinar on library advocacy as part of their 2015 training requirement. The training will be completed in November providing all five library commissioners are in attendance. Jean Allured will select a TED Talk for viewing.

EXECUTIVE SESSION

None.

Library Commission meeting minutes
October 16, 2015

The library commission would like to alternate 2016 meetings between Headquarters and North County Branch. The November meeting will take place at North County.

ADJOURNMENT

The meeting adjourned at 11:15 a.m.

NOTE: Kathleen Connors was absent. Jean Allured took notes for the October 16 meeting.

Kathleen Connors
Administrative Secretary